

Volunteering Opportunity – Set Up & Take Down Volunteers for Kirkstall Abbey Markets

What is the Activity?

- From late March to the end of November outdoor crafts and produce markets are held at Kirkstall Abbey which take place on Saturdays and Sundays
- Volunteers are needed to help set up the tables and marquees and take them down on the **Fridays** before and **Mondays** after the events (Tuesday in May because of the Bank Holiday).

Dates for 2019

Friday 29 March and Monday 1 April 10am – 1pm

Friday 27 and Monday 29 April 10am – 1pm

Friday 25 and Tuesday 28 May 10am – 1pm

Friday 29 June to Sunday 30 July 10am – 1pm

Friday 26 and Monday 29 July 10am – 1pm

Friday 30 August and Monday 2 September 10am – 1pm

Friday 27 to Monday 30 September 10am – 1pm

Friday 25 and Monday 28 October 10am – 1pm

Friday 29 November and Monday 2 December 10am – 1pm

- We are building up a team of volunteers who can be involved in these events on an ad-hoc basis.
NB You do not have to commit to volunteering at all markets.

What's in it for you?

- Gain the opportunity to be involved at a unique heritage site.
- Become part of a friendly team.
- Learn new skills and gaining experience – this may be around team working and learning work practices.
- Perhaps get the chance to become involved with other projects and events.
- Meet people from all walks of life and making new friends.
- Get the rare chance to see and work with Leeds Museums & Galleries.

What's involved?

- Attending relevant training and induction.
- The role may include some or all of the following:
 - Assisting in setting up indoor and outdoor activities; stalls; tables; chairs and any other equipment required on the day – this will entail some lifting and carrying
 - Assisting in clearing up rooms/spaces; stalls; tables; chairs and any other equipment used on the day - this will entail some lifting and carrying

The role will suit people who.....are enthusiastic, reliable and trustworthy who want to get some volunteer experience. Ideally you will enjoy working in a team. All volunteers should also be willing to follow the rules about behaviour in the Council's code of conduct. No qualifications are needed as training will be given.

We welcome applications from all sections of the community.

We are committed to safeguarding and promoting the welfare of children, young people and vulnerable adults.

Location:	Kirkstall Abbey
Time commitment:	Usually for half a day at a time on an ad-hoc basis
Day:	Fridays and Mondays
Duration:	Before and/or after any of the Kirkstall Abbey Markets in 2019
Expenses:	Out of pocket travel costs between home and your volunteering place will be paid up to the value of £6 per day.
Further info:	For further information contact Sarah Neville, Volunteer Coordinator on sarah.neville@leeds.gov.uk

If you are interested, please complete the application form which you can download from our web page <http://www.leeds.gov.uk/volunteer> and send it by email to: volunteer@leeds.gov.uk or contact Elaine Francis-Truett, Keeper, Abbey House Museum, on 0113 37 84079.